T-104
2022

Course Specification

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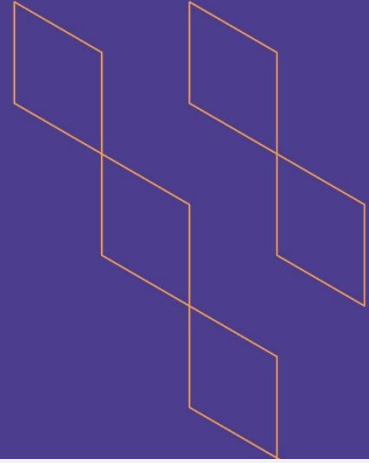
Course Title:	**Writing 2**
Course Code:	**123 Eng-3**
Program:	**BA in Translation**
Department:	**Translation**
College:	**Languages and Translation**
Institution:	**Najran University**
Version:	**2022**
Last Revision Date:	**20/2/2023**

Table of Contents:

A. General information about the course:

Course Identification	
1. Credit hours:	3

2. Course type					
a.	University ☐	College ☐	Department☐	Track☐	Others☐
b.	Required ☒	Elective☐			

3. Level/year at which this course is offered: Level 2/ Year 1	

4. Course general Description

The course introduces students to the basics of English language writing components through a gradual and a step by step approach, with an emphasis on the writing process, using pre - writing, topic sentences, supporting sentences, cohesion, editing and drafts.

5. Pre-requirements for this course (if any):
Writing 1

6. Co- requirements for this course (if any):

7. Course Main Objective(s)

Improving the students writing skills through tackling varied topics to expand their thinking processes
and transform their thinking and reading skills into written words.

1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom		
2.	E-learning		
3.	Hybrid • Traditional classroom • E-learning	45	100|%
4.	Distance learning		

2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	45
2.	Laboratory/Studio	

3.	Field		
4.	Tutorial		
5.	Others (specify)		
	Total	**100**	

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Identify the stages of sentence and paragraph writing such as prewriting, brainstorming, and editing.	K1	- Lecturing - Presentations - Discussion	-Midterm exams -Quizzes & Assignments -Final exam
1.2	Recognize the different parts of a paragraph	K2	- Lecturing - Presentations - Discussion	-Midterm exams -Quizzes & Assignments -Final exam
…				
2.0	Skills			
2.1	Write grammatical and meaningful sentences.	S1	- Lecturing - Presentations - Discussion	-Midterm exams -Quizzes & Assignments -Final exam
2.2	Write a coherent unified paragraph by applying the theoretical rules.	S2	- Lecturing - Presentations - Discussion	-Midterm exams -Quizzes & Assignments -Final exam
3.3				
3.0	Values, autonomy, and responsibility			

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
3.1	Be responsibility for self-study and self-improvement.	V1	Self-learning	Observation card
3.2	Have motivation for learning	V2	Self-learning	Observation card
3.3	Show self-confidence during the activities and tasks assigned to him.	V3	Self-learning	Observation card

C. Course Content

No	List of Topics	Contact Hours
1.	Introduction Formatting assignments and writing Headings / process Writing.	9
2.	Beginning to Work Recognizing and writing complete sentences / Beginning and ending a sentence / Common paragraph Features.	9
3	Giving and Receiving Presents Identifying topics and main idea / Identifying strong and weak topic sentence / Writing topic sentences.	9
4	Types of Paragraphs, Identifying different types of paragraphs, Writing supporting and concluding sentences, using transition words,	9
5	Essay Formatting	9
	Total	45

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Midterm exams	5/6	40%

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
		10-11	
2.	Quizzes & Assignments	Ongoing	10%
3.	Final exam	16/17	50%
...			

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Zemach, Dorothy E. & Carlos Islam (2005). *From Sentence To Paragraph*. UK: Macmillan Publishers Limited
Supportive References	
Electronic Materials	http://www2.actden.com/writ_den/index.htm http://www.angelfire.com/wi/writingprocess/ http://depts.gallaudet.edu/englishworks/ http://leo.stcloudstate.edu/index.html http://owl.english.purdue.edu/handouts/ http://www.teacherjoe.us/Write.html http://www.learnenglish.be/learneng.htm http://www.englishclub.com/writing/ http://www.perfectyourenglish.com/
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Lecture rooms that accommodate for large numbers of students.
Technology equipment (projector, smart board, software)	Laptop or desktop computer, data show and smart board.
Other equipment (depending on the nature of the specialty)	Internet Access

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students	Direct Methods: E-evaluation Indirect Methods:

Assessment Areas/Issues	Assessor	Assessment Methods
		surveys and questionnaires.
Effectiveness of students assessment	• Faculty • Program Leaders • Peer Reviewer	Indirect Methods: Course report.
Quality of learning resources	Students	Indirect
The extent to which CLOs have been achieved	• Faculty • Program Leaders • Peer Reviewer	Indirect Methods: surveys and questionnaires.
Other		

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify)
Assessment Methods (Direct, Indirect)

G. Specification Approval Data

COUNCIL /COMMITTEE	TRANSLATION DEPARTMENT
REFERENCE NO.	4
DATE	19/3/2023