



Course Specification

(Bachelor)

Course Title: Writing 1

Course Code: 113 ENG-3

Program: B.A. in Translation

Department: Translation

College: College of Languages and Translation

Institution: Najran University

Version: TP-153

Last Revision Date: 6 November 2024



Table of Contents

A. General information about the course:	3
B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods	4
C. Course Content	5
D. Students Assessment Activities	5
E. Learning Resources and Facilities	5
F. Assessment of Course Quality	6
G. Specification Approval	6





A. General information about the course:

1. Course Identification

1. Credit hours: (3)

2. Course type

- A. ☐ University ☐ College ☐ Department ☐ Track ☐ Others
- B. ☒ Required ☐ Elective

3. Level/year at which this course is offered: (1)

4. Course General Description:

The course introduces students to the basics of writing beginning with writing sentences throughout to writing simple paragraphs. It provides the basics for mastery in writing correct and proper sentences about various topics. Furthermore, it enables them to practice writing sentences in paragraph form. Moreover, the various parts of a paragraph are introduced along with different writing topics.

5. Pre-requirements for this course (if any):

None

6. Co-requisites for this course (if any):

None

7. Course Main Objective(s):

1. To enable students to master the basics of sentence writing (structure+punctuation+ vocabulary)
2. To provide practice on writing various tense frames (present, past, future)
3. To introduce them to writing sentences in a simple paragraph form on a variety of topics

2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom		
2	E-learning		
3	Hybrid <ul style="list-style-type: none"> • Traditional classroom • E-learning 	45	100%
4	Distance learning		



3. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	45
2.	Laboratory/Studio	--
3.	Field	--
4.	Tutorial	--
5.	Others (specify)	--
Total		45

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of PLOs aligned with the program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Identify the different components of a sentence	K2	Lecture Classroom activities	Midterm exams Final exam Assignments & Quizzes
1.2	Recognize the features of well-formed sentences	K2	Lecture Classroom activities	Midterm exams Final exam Assignments & Quizzes
2.0	Skills			
2.1	Distinguish well-structured sentences from fragments/ incomplete sentences	S1	Demonstration Classroom activities	Formative & summative assessment
2.2	Write correct and proper sentences of various lengths	S2	Classroom activities	Formative & summative assessment
2.3	Use sentences in a simple paragraph form	S3	Classroom activities	
3.0	Values, autonomy, and responsibility			
3.1	Bear responsibility for self-study and self-improvement.	V1	Self-learning	Observation Card
3.2	Make the right choices about the subjects related to the student's major.	V2	Self-learning	Observation Card
3.3	Show self-confidence during the activities and tasks assigned to students.	V3	Self-learning	Observation Card

C. Course Content

No	List of Topics	Contact Hours
1.	Sentence structure (parts of a sentence and punctuation of a sentence) Correct vis-à-vis incorrect and complete sentences vis-à-vis fragments	6
2.	Paragraph structure, parts of a paragraph (topic sentence, body, and concluding sentence)	6
3.	Simple and compound sentences in present tense, negative sentences, use of demonstrators and articles in sentences	6
4.	Sentences in past tense form (regular and irregular + negative and statements), complex sentences, sentence time sequence	6
5.	Sentences in progressive form, complex sentences with prepositional phrases for place descriptions	6
6.	Sentences in future form (going- and will- construction), use of countable noun modifiers as well as time phrases in complex sentences	6
7.	Sentence variety (sentences with adjectives and models)	3
8.	Opinion and response paragraph writing, softening writing tone with modal	6
Total		45

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Continuous Assessment (assignments, quizzes, etc.)	All through	20%
2.	Midterm	10 - 11	30%
3.	Final exam	17 - 19	50%

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Folse, K. S., Muchmore-Vokoun, A., & Solomon, E. V. (2010). <i>Great Writing 1 Great Paragraph</i> (3 rd Edition). Heinl Cengage Learning
Supportive References	Langan, J. (2010). <i>Exploring Writing Sentences and Paragraphs</i> (2 nd Edition). McGraw Hill
Electronic Materials	https://writingcenter.fas.harvard.edu/pages/resources https://nationalcentreforwriting.org.uk/get-involved/writers/resources/





<https://www.cambridgeenglish.org/learning-english/free-resources/write-and-improve/>
<https://www.sciencedirect.com/journal/journal-of-second-language-writing>

Other Learning Materials

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classrooms, laboratories
Technology equipment (projector, smart board, software)	Projector, smartboard, software
Other equipment (depending on the nature of the specialty)	Other relevant resources

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students, program leaders	Indirect
Effectiveness of Students assessment	Faculty	Direct
Quality of learning resources	Students, faculty	Indirect, Direct
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewers, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval

COUNCIL /COMMITTEE	Department Council
REFERENCE NO.	6/ 1446
DATE	25/12/2024

