هيئة تقويم التعليم والتدريب
Education & Training Evaluation Commission

اعتماد
NCAAA

2024
TP-153

# Course Specification
— (Bachelor)

**Course Title**: Writing 2

**Course Code:** 117 Eng-3

**Program**: BA in English

**Department**: English

**College**: Languages and Translation

**Institution**: Najran University

**Version:** 2024 TP-153

**Last Revision Date:** 20.12.2024

## Table of Contents

## A. General information about the course:

### 1. Course Identification

**1. Credit hours: ( 3 )**

**2. Course type**

| A. | ☐University | ☐College | ☒ Department | ☐Track | ☐Others |
|---|---|---|---|---|---|
| B. | ☒ Required | | | ☐Elective | |

**3. Level/year at which this course is offered: ( Level 2/ Year 1)**

**4. Course general Description:**

The course introduces students to some basics of English paragraph writing. These include techniques and processes of writing such as brainstorming, keeping a journal for new ideas, constructing topic and concluding sentences, proofreading, and editing. It prepares students to write several types of paragraphs: review, process, descriptive, opinion, and narrative. In addition, it gradually helps them develop paragraph writing subskills and processes into essay writing.

**5. Pre-requirements for this course (if any):**

Writing 1

**6. Co-requisites for this course (if any):**

**7. Course Main Objective(s):**

Improving the students writing skills through tackling varied topics to expand their thinking processes and transform their thinking and reading skills into written words.

### 2. Teaching mode (mark all that apply)

| No | Mode of Instruction | Contact Hours | Percentage |
|---|---|---|---|
| 1 | Traditional classroom | | |
| 2 | E-learning | | |
| 3 | Hybrid <br> • Traditional classroom <br> • E-learning | 45 | 100% |

| No | Mode of Instruction | Contact Hours | Percentage |
|----|---------------------|---------------|------------|
| 4 | Distance learning | | |

## 3. Contact Hours (based on the academic semester)

| No | Activity | Contact Hours |
|----|----------|---------------|
| 1. | **Lectures** | 45 |
| 2. | **Laboratory/Studio** | |
| 3. | **Field** | |
| 4. | **Tutorial** | |
| 5. | **Others (specify)** | |
| **Total** | | 45 |

## B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

| Code | Course Learning Outcomes | Code of PLOs aligned with program | Teaching Strategies | Assessment Methods |
|------|--------------------------|-----------------------------------|---------------------|--------------------|
| **1.0** | **Knowledge and understanding** | | | |
| 1.1 | Identify the different parts and types of paragraph. | K2 | - Lecturing<br>- Presentations<br>- Discussion | -Midterm exams<br>-Quizzes & Assignments<br>-Final exam |
| 1.2 | Recognize differences and similarities between paragraph and essay writing | K2 | - Lecturing<br>- Presentations<br>- Discussion | -Midterm exams<br>-Quizzes & Assignments<br>-Final exam |
| ... | | | | |
| **2.0** | **Skills** | | | |
| 2.1 | Write proper topic and concluding sentences | S2 | - Lecturing<br>- classroom activities<br>- Discussion | -Midterm exams<br>-Quizzes & Assignments<br>-Final exam |
| 2.2 | Write different types | S2 | - Lecturing | -Midterm exams |

| Code | Course Learning Outcomes | Code of PLOs aligned with program | Teaching Strategies | Assessment Methods |
|---|---|---|---|---|
| | of paragraph | | - classroom activities <br> - Discussion | -Quizzes & Assignments <br> -Final exam |
| 2.3 | **Write an essay** | S2 | **lectures <br> Classroom activity** | **Assignments Midterm and final exams** |
| **3.0** | **Values, autonomy, and responsibility** | | | |
| 3.1 | Show self-confidence during the activities and tasks assigned to him/her. | V1 | Self study | Observation |
| 3.2 | Make the right choices about the subjects related to student's major. | V2 | Self study | Observation |
| 3.3 | Bear responsibility for self-study and self-improvement. | V3 | Self study | Observation |

## C. Course Content

| No | List of Topics | Contact Hours |
|---|---|---|
| **1.** | Editing (self and peer editing) | 6 |
| **2.** | Unit 2: brainstorming | 6 |
| **3.** | Unit 3: Writing topic sentence | 3 |
| **4.** | Unit 4: Writing types of supporting and concluding sentences | 3 |
| **5.** | Unit 5: Paragraph review **(analysis, structure, writing)** | 3 |
| **6.** | Unit 6 : Definition  Paragraphs, sequencing, avoiding plagiarism) | 3 |
| **7.** | Unit 7: Writing Process Analysis Paragraphs **(organizing sentences in chronological order)** | 3 |
| **8.** | Unit 8: Writing Descriptive Paragraph | 3 |
| **9.** | Unit 9: Opinion Paragraphs (writing about contrasting opinions) | 3 |
| **10.** | Unit 10: Narrative Paragraphs **(beginning-middle-end structure)** | 3 |
| **11.** | Unit 11: Paragraphs in an essay | 3 |
| **12.** | REVISION | 3 |

| Total | 45 |
|---|---|

## D. Students Assessment Activities

| No | Assessment Activities * | Assessment timing (in week no) | Percentage of Total Assessment Score |
|---|---|---|---|
| 1. | Continuous Assessment (assignments, quizzes, etc.) | All through | 20% |
| 2. | Midterm | 10 - 11 | 30% |
| 3. | Final exam | 17 - 19 | 50% |
| ... | | | |

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).

## E. Learning Resources and Facilities

### 1. References and Learning Resources

| Essential References | Folse, K. S., Muchmore-Vokoun, A., & Solomon, E. V. (2010). *Great Writing 2 Great Paragraphs* (3rd Edition). Heinl Cengage Learning |
|---|---|
| **Supportive References** | **Langan, J. (2010).** *Exploring Writing Sentences and Paragraphs* **(2nd Edition). McGraw Hill** |
| **Electronic Materials** | https://writingcenter.fas.harvard.edu/pages/resources <br> https://nationalcentreforwriting.org.uk/get-involved/writers/resources/ <br> https://www.cambridgeenglish.org/learning-english/free-resources/write-and-improve/ <br> https://www.sciencedirect.com/journal/journal-of-second-language-writing |
| **Other Learning Materials** | In addition to the cited textbooks/references, additional materials (PDFs/PPTs/Videos will be uploaded on Bb for students' academic support. |

### 2. Required Facilities and equipment

| Items | Resources |
|---|---|
| facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.) | **Classrooms, laboratories** |

| Items | Resources |
|---|---|
| Technology equipment (projector, smart board, software) | **Projector, smartboard, software** |
| Other equipment (depending on the nature of the specialty) | **Other relevant resources** |

## F. Assessment of Course Quality

| Assessment Areas/Issues | Assessor | Assessment Methods |
|---|---|---|
| Effectiveness of teaching | **Students, program leaders** | **Indirect** |
| Effectiveness of students assessment | **Faculty** | **Direct** |
| Quality of learning resources | **Students, faculty** | **Indirect** |
| The extent to which CLOs have been achieved | **Students, faculty** | **Indirect** |
| Other | | |

**Assessors** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify)

**Assessment Methods** (Direct, Indirect)

## G. Specification Approval

| COUNCIL /COMMITTEE | ENGLISH DEPARTMENT COUNCIL |
|---|---|
| REFERENCE NO. | 13-1446 |
| DATE | 24.12.2024 |