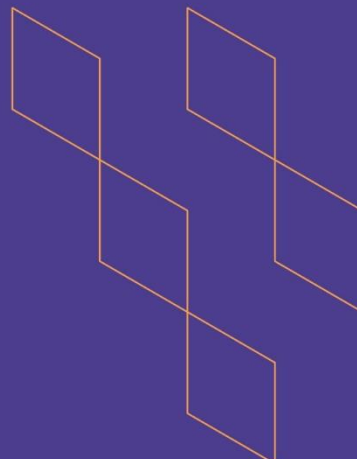




T-104
2022

Course Specification



Course Title: Writing 4
Course Code: 223 Eng-3
Program: BA in Translation
Department: Translation
College: College of Languages and Translation
Institution: Najran University
Version: 2022
Last Revision Date: 22/2/2023



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A. General information about the course:

Course Identification

1. Credit hours: 3

2. Course type

a. University College Department Track Others

b. Required Elective

3. Level/year at which this course is offered: Level 4 / 2nd Year

4. Course general Description

The course provides the students with the tools necessary for successful & effective academic writing depending on: step-by step writing process guidelines that refines writing skills; timed writing practice that prepares students for success on high-stakes study levels inside and outside the classroom; and grammar practice that helps in providing a holistic study. The course takes the students through the complete academic writing process starting at the sentence level and ending with the researched essay.

5. Pre-requirements for this course (if any):

Writing 3

6. Co- requirements for this course (if any): None

7. Course Main Objective(s)

To develop the students' upper-intermediate to advanced writing skills through applying the use of a writing sequence, starting with prewriting activities, brainstorming, outlining, and ending with editing, to write a five-paragraph essay on unseen different topics, consisting of an introduction, three developmental paragraphs and a conclusion

1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom		
2.	E-learning		
3.	Hybrid <ul style="list-style-type: none"> Traditional classroom E-learning 	45	100%
4.	Distance learning		

2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	45





2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify):	
Total		45

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Develop flexible strategies & tools for writing including generating, revising, editing, and proof-reading.	K1	Lecturing Presentations Discussion	Midterm tests Quizzes or/ and assignments
1.2	Distinguish the main characteristics of the different types of essay writings.	K2	Problem solving	Final test
2.0	Writing skills			
2.1	Write different types of a five-paragraph essay on unseen topics accurately such as cause-and-effect essay and argumentative essay, etc.	S3	Lecturing Presentations Discussion Problem solving	Midterm tests Quizzes or/ and assignments Final test
2.2	Use cause-and-effect and contrast conjunctions properly.	S3		
2.3				
3.0	Values, autonomy, and responsibility			
3.1	Bear responsibility for self-study and self-improvement.	V1	self-learning strategies	Observation Card
3.2	Have the motivation for learning.	V2		
3.3	Show self-confidence during the activities and tasks assigned.	V3		



C. Course Content

No	List of Topics	Contact Hours
1.	Paragraph writing: topic sentence, supporting sentences, and concluding sentence	6
2.	Characteristics of Descriptive Writing	6
3.	Descriptive Essay	6
4.	Compare / Contrast Essay	9
5.	Cause and Effect Essay	6
6.	Argumentative Essay	6
7.	Classification Essay	6
Total		45

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Midterm Tests	5-6 10-11	40%
2.	Quizzes or/ and assignments	3-11	10%
3.	Final Test	16/17	50%
...			

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)



E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Liss, R., & Davis, J. (2019). <i>Effective academic writing 3: The researched essay</i> (2nd ed.). Oxford University Press.
Supportive References	
Electronic Materials	
Other Learning Materials	All learning materials are uploaded on blackboard in the form of PowerPoint presentations, word files & electronic versions of available textbooks/references.

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Lecture rooms that accommodate a large number of students.
Technology equipment (projector, smart board, software)	Data shows.
Other equipment (depending on the nature of the specialty)	NA

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students	Indirect
Effectiveness of students' assessment	Faculty Program Leaders Peer Reviewer	Direct Direct
Quality of learning resources	Students	Indirect
The extent to which CLOs have been achieved	Faculty Program Leaders Peer Reviewer	Direct
Other		

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)





G. Specification Approval Data

COUNCIL /COMMITTEE	TRANSLATION DEPARTMENT
REFERENCE NO.	4
DATE	19/3/2023

