Course Specification
—(Bachelor)

Course Title: **Writing 4**

Course Code: **223 ENG-3**

Program: **B.A. in Translation**

Department: **Translation**

College: **College of Languages and Translation**

Institution: **Najran University**

Version: **TP-153 2024**

Last Revision Date: **10 November 2024**

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A. General information about the course:

1. Course Identification

1. Credit hours: (………)

2. Course type

A.	□University	□College	☒ Department	□Track	□Others
B.	☒ Required			□Elective	

3. Level/year at which this course is offered: (Level 4) Second Year

4. Course General Description:

This course is designed to advance students' academic writing skills, focusing on the structure, content, and style of various types of essays. Students will explore and practice writing strategies such as generating ideas, revising, editing, and proofreading to produce clear and effective written communication. The course emphasizes mastering the five-paragraph essay format and introduces students to different types of essays, including narrative, comparison, cause-and-effect, and argumentative essays. Through interactive lectures, discussions, and problem-solving activities, students will develop confidence in academic writing and enhance their grammatical accuracy.

5. Pre-requirements for this course (if any)**:**

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6. Co-requisites for this course (if any)**:**

None

7. Course Main Objective(s):

1. Equip students with skills and strategies for writing well-organized and coherent essays across various genres.
2. Teach students to distinguish the characteristics of different types of essays.
3. Develop students' ability to construct clear and persuasive arguments.
4. Train students to use cause-and-effect and contrast conjunctions effectively.
5. Foster critical thinking and academic writing proficiency.

2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom		
2	E-learning		
3	Hybrid • Traditional classroom • E-learning	45	100%
4	Distance learning		

3. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	45
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)	
Total		**45**

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of PLOs aligned with the program	Teaching Strategies	Assessment Methods
1.0	**Knowledge and understanding**			
1.1	Develop flexible strategies & tools for writing including generating, revising, editing, and proofreading.	K1	Lecturing Presentations Discussion Problem-solving	Midterm tests Quizzes or assignments Final test
1.2	Distinguish the main characteristics of the different types of essay writing.	K2	Lecturing Presentations Discussion Problem-solving	Midterm tests Quizzes or assignments Final test
...				
2.0	**Skills**			
2.1	Write different types of a five-paragraph essay on unseen topics accurately such as cause-and-effect essay and argumentative essay, etc.	S3	Lecturing Presentations Discussion Problem-solving	Midterm tests Quizzes or assignments Final test
2.2	Use cause-and-effect and contrast conjunctions properly.	S3	Lecturing Presentations Discussion Problem-solving	Midterm tests Quizzes or assignments Final test
...				
3.0	**Values, autonomy, and responsibility**			
3.1	Bear the responsibility for self-study and self-improvement.	V1	Self-learning	Observation Card
3.2	Make the right choices about the subjects related to his major.	V2	Self-learning	Observation Card
3.3	Show self-confidence during the activities and tasks assigned to him.	V3	Self-learning	Observation Card

C. Course Content

No	List of Topics	Contact Hours
1.	Exploring the Essay	9
2.	Narrative Essay	6
3.	Comparison Essay	6
4.	Cause- effect Essay	9
5.	Argument Essay	6
6.	Other forms of Academic Essay Writing	9
	Total	**45**

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Continuous Assessment (Assignment, Quiz, etc.)	All through	20%
2.	Midterm	10 - 11	30%
3.	Final Exam	17 - 19	50%
...			

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Folse, K. Vokoun, A. & Solomon, E (eds). (2014). *Great Writing 4: Great Essays* (4th ed.). National Geographic Learning/Cengage Learning
Supportive References	Bailey, S. (2018). *Academic Writing: A Handbook for International Students* (5th ed.). Routledge. Zemach, D., & Rumisek, L. (2005). *Academic Writing: From Paragraph to Essay*. Macmillan Education. Swales, J., & Feak, C. (2012). *Academic Writing for Graduate Students: Essential Tasks and Skills* (3rd ed.). University of Michigan Press.
Electronic Materials	Online Writing Lab (OWL) at Purdue University: https://owl.purdue.edu/ Grammarly for grammar and writing assistance: https://www.grammarly.com/ Resources on academic writing from the British Council: https://www.britishcouncil.org/
Other Learning Materials	All learning materials are uploaded on Blackboard in the form of PowerPoint presentations, Word files, and electronic versions of available textbooks/references

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classrooms, laboratories
Technology equipment (projector, smart board, software)	Computer/Laptop/Bb
Other equipment (depending on the nature of the specialty)	Other relevant sources

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students, program leaders	Indirect
Effectiveness of Students assessment	Faculty	Direct
Quality of learning resources	Students, faculty	Indirect
	Students, faculty	Indirect, Direct
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewers, Others (specify)

Assessment Methods (Direct, Indirect)

G. Specification Approval

COUNCIL /COMMITTEE	DEPARTMENT COUNCIL
REFERENCE NO.	6/ 1446
DATE	25/12/2024