

Mechanism for preparing and implementing a community service plan

- 1) A survey is under way to prioritize community service:
 - a. To determine the priorities of community service during this academic year, a brainstorming carried out within the Community Service Committee so that the needs of the community and the community within the university are considered as important as the strategic plan of the program and the university is taken into account.
 - b. The characteristics and values of the health service provided are also considered and these are:
 - i. Importance
 - ii. Quality.
 - iii. Cost-effectiveness
 - iv. Equity in distribution
 - c. Suitability of the scientific section to serve the target community
- 2) In the light of this brainstorming sessions the scientific departments are addressed to the directions in which the proposed activity is determined accordingly.
- 3) The departments' responses are reviewed to ensure that the specifications mentioned in 1.2 are met and then the plan is approved within the community services committee and submitted to the college's agent for development and quality.
- 4) Follow-up work to complete activities and take feedback from service beneficiaries will be done.
- 5) Write a report on what has been and has not been done during the year.
- 6) Write a report on the completed community service activities during the year, including the opinion of the beneficiaries.
- 7) Calculating performance indicators in the light of the report of the completed community service activities during the year

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