



Course Specification — (Bachelor)

Course Title: Reading and writing 1

Course Code: 192 ENG-2

Program: Diploma

Department: Administrative Sciences & Computer Sciences

College: Applied College

Institution: Najran University

Version: 2024

Last Revision Date: 8/2/2025



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A. General information about the course:

1. Course Identification

1. Credit hours: (2)

2. Course type

A.	<input type="checkbox"/> University	<input checked="" type="checkbox"/> College	<input type="checkbox"/> Department	<input type="checkbox"/> Track	<input type="checkbox"/> Others
B.	<input checked="" type="checkbox"/> Required		<input type="checkbox"/> Elective		

3. Level/year at which this course is offered: (1)

4. Course General Description:

This course develops the students' basic reading skill strategies such as skimming, scanning, building vocabulary, recognizing parts of speech, punctuation, writing simple sentences and short guided paragraphs.

5. Pre-requirements for this course (if any):

none

6. Co-requisites for this course (if any):

none

7. Course Main Objective(s):

This course aims to establish and develop students' basic English reading and writing strategies. and to ultimately acquire an acceptable level of reading and writing ability. Also, it aims at helping students develop strategies to improve reading speed, the ability to comprehend different texts, and produce more coherent writings.

2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	30	100
2	E-learning		
3	Hybrid <ul style="list-style-type: none"> • Traditional classroom • E-learning 		
4	Distance learning		





3. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	2*15
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)	
Total		30

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of PLOs aligned with the program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Recognize and recall vocabulary related to different topics		Lecture in the classroom, discussion participation, controlled practice	assessment, online tasks, midterm and final tests
1.2	Explain basic grammatical concepts, including simple present and preposition of time		PowerPoint presentation. Lecture in the classroom, discussion participation, controlled practice	Presentations, Self assessment, online tasks, midterm and final tests
2.0	Skills			
2.1	Survey texts before reading it for comprehension and predict the content of texts before reading it by using the title, headings and pictures.		PowerPoint presentation. Lecture in the classroom, discussion participation, controlled practice	Presentations, Self assessment, online tasks, midterm and final tests





Code	Course Learning Outcomes	Code of PLOs aligned with the program	Teaching Strategies	Assessment Methods
2.2	Use the two reading techniques skimming and scanning texts.		PowerPoint presentation. Lecture in the classroom, discussion participation, controlled practice	Presentations, Self assessment, online tasks, midterm and final tests
2.3	Write short paragraphs and consider including some essential components in these paragraphs such as linking words and punctuations.		PowerPoint presentation. Lecture in the classroom, discussion participation, controlled practice	Presentations, Self assessment, online tasks, midterm and final tests
2.4	Structure simple sentences and check their own writing and their peers writing for spelling and punctuation.		PowerPoint presentation. Lecture in the classroom, discussion participation, controlled practice	Presentations, Self assessment, online tasks, midterm and final tests
2.5	tell time and days of the week and use time propositions.		PowerPoint presentation. Lecture in the classroom, discussion participation, controlled practice	Presentations, Self assessment, online tasks, midterm and final tests
3.0	Values, autonomy, and responsibility			
3.1	use the Internet to check meaning and work		PowerPoint, presentation,;	Presentation and pair/group





Code	Course Learning Outcomes	Code of PLOs aligned with the program	Teaching Strategies	Assessment Methods
	collaboratively		Lecture in the classroom, discussion, participation, controlled practice	work

C. Course Content

Course Content		محتويات المقرر
No	List of Topics	Contact Hours
1	Introductions for the course.	2
2	Introductions for the course. Unit 1 Meeting people.	2
3	Continue Unit 1 Meeting people.	2
4	Unit 2 Countries.	2
5	Continue Unit 2 Countries.	2
6	Revision / Midterm test.	2
7	Unit 3 Your studies	2
8	Continue Unit 3 Your studies	2
9	Unit 4 A Where we work.	2
10	Continue Unit 4 A Where we work.	2
	Eid Break.	
	Eid Break.	
11	Revision.	2
12	Unit 5 Signs and instructions.	2
13	Continue Unit 5 Signs and instructions.	2
14	Revision	2





15	Revision	2	
16	Final Tests		
	Total		30

D. Students Assessment Activities

Students Assessment Activities		وسائل تقييم الطلاب	
No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Midterm test	The 6 th week	15 marks
2.	Class participation	Throughout the term	5 marks
3.	Online practice	Throughout the term	10 marks
4.	Self-assessment	Throughout the term	5 marks
5.	Portfolio	From the 13 th to the 15 th	5 marks
6.	Final Project	From the 13 th to the 15 th	10 marks
7.	Final test	The 16 th week	50 marks
	Total		100 marks

Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Headway Academic Skills Introductory Reading, Writing, and Study Skills Student's Book
Supportive References	
Electronic Materials	
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities	





Items	Resources
(Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	
Technology equipment (projector, smart board, software)	
Other equipment (depending on the nature of the specialty)	

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching		
Effectiveness of Students assessment		
Quality of learning resources		
The extent to which CLOs have been achieved		
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewers, Others (specify)

Assessment Methods (Direct, Indirect)

G. Specification Approval

COUNCIL /COMMITTEE	
REFERENCE NO.	
DATE	

