



# Course Specification

## (Bachelor)

**Course Title:** Reading and Writing 2

**Course Code:** 195 ENG-2

**Program:** Diploma

**Department:** Administrative Sciences & Computer Sciences

**College:** Applied College

**Institution:** Najran University

**Version:** Course Specification Version Number

**Last Revision Date:** Pick Revision Date.



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## A. General information about the course:

### 1. Course Identification

1. Credit hours: ( 2 )

#### 2. Course type

A. ☐ University ☒ College ☐ Department ☐ Track ☐ Others  
B. ☒ Required ☐ Elective

3. Level/year at which this course is offered: ( 2 )

#### 4. Course General Description:

This course develops the students' basic reading skill strategies such as skimming, scanning, building vocabulary, recognizing parts of speech, punctuation, writing simple sentences and short guided paragraphs.

5. Pre-requirements for this course (if any):

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6. Co-requisites for this course (if any):

Null

#### 7. Course Main Objective(s):

The course aims to promote and enhance students' performance in learning the basic English language skills (reading and writing) in order to succeed in academic domains.

### 2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	30	100
2	E-learning		
3	Hybrid <ul style="list-style-type: none"> <li>Traditional classroom</li> <li>E-learning</li> </ul>		
4	Distance learning		

### 3. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	2*15
2.	Laboratory/Studio	



3.	Field	
4.	Tutorial	
5.	Others (specify)	
Total		30

## B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of PLOs aligned with the program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Recognize vocabulary related health and medicine, transport, business, success and ambition.		PowerPoint presentation. Lecture in the classroom, discussion participation, controlled practice	Presentations, self-assessment, online tasks, midterm and final tests
1.2	Explain basic grammatical concepts, including simple present, preposition of time, simple past		PowerPoint presentation, Lecture in the classroom, discussion participation, controlled practice	Presentations, self-assessment, online tasks, midterm and final tests
2.0	Skills			
2.1	Read short, simple texts to answer questions		PowerPoint presentation, Lecture in the classroom, discussion participation, controlled practice	Presentations, self-assessment, online tasks, midterm and final tests
2.2	Write simple sentences and guided paragraphs with attention to punctuation.		PowerPoint presentation, Lecture in the classroom, discussion participation, controlled practice	Presentations, self-assessment, online tasks, midterm and final tests
3.0	Values, autonomy, and responsibility			
3.1	use the Internet to check meaning and work collaboratively		PowerPoint, presentation,; Lecture in the classroom, discussion, participation, controlled practice	<b>Presentation and pair/group work</b>



### C. Course Content

No	List of Topics	Contact Hours
1.	<b>Unit 6 Health and Medicine</b> Reading: understanding pronouns, past simple regular and irregular forms Writing: Medical discoveries, avoiding repetition using pronouns	6
2.	<b>Unit 7 The history of transport</b> Reading: Important first fights, looking for names, numbers and dates, ordinal numbers, writing dates in different ways Writing: Trains, ordering notes to include logical order	6
3	<b>Unit 8 Doing Business</b> Reading: The business of Sport, making notes under different headings Writing: Polite Emails, using polite phrases	6
4	<b>Unit 9 Water</b> Reading: using tables and graphs to understand a text Writing: describe statistics and compare amounts	6
5	<b>Unit 10 Ambition and success</b> Reading: understanding the organization of a text using topics sentences Writing: Write a paragraph using a topic sentence and organize information logically in a paragraph	6
Total		30

### D. Students Assessment Activities

No	Assessment Activities	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Class participation	Throughout the term	5
2.	Self-assessment	Throughout the term	5
3.	Project	From the 2 <sup>nd</sup> . To the 14 <sup>th</sup>	10
4.	Online Tasks	Throughout the term	10
5.	Midterm test	6 <sup>th</sup>	15
6.	Portfolio	Term end	5
7.	Final test		50
	Total		100

\*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).



## E. Learning Resources and Facilities

### 1. References and Learning Resources

Essential References	Headway Academic Skills Reading, Writing, and Study Skills INTRODUCTORY LEVEL Student's Book Sarah Philpot and Lesley Curnick Series Editors: Liz and John Soars
Supportive References	
Electronic Materials	<a href="http://www.nu.edu.sa">www.nu.edu.sa</a>
Other Learning Materials	

### 2. Required Facilities and equipment

Items	Resources
<b>facilities</b> (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classroom size 30 Examination Halls
<b>Technology equipment</b> (projector, smart board, software)	projector, smart board
<b>Other equipment</b> (depending on the nature of the specialty)	

## F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students	Students survey
Effectiveness of Students' assessment	Quality and Development Unit, Curriculum Committee, Assessment Committee	data analysis, teachers' feedback, students' feedback, course reports
Quality of learning resources	Quality and Development Unit	Annual quality improvement program review
The extent to which CLOs have been achieved	Quality and Development Unit	Course report, data analysis of achievement test
Other		

**Assessors** (Students, Faculty, Program Leaders, Peer Reviewers, Others (specify))

**Assessment Methods** (Direct, Indirect)





### G. Specification Approval

COUNCIL /COMMITTEE	
REFERENCE NO.	
DATE	

