



جامعة نجران
NAJRAN UNIVERSITY



**Organizational Rules for Research Programs
(The Fifth Version)**

Chapter One: Definitions and Committee Responsibilities

Article One: Definitions

In accordance with the definitions set out in Article (1) of the Regulations of Scientific Research and Innovation in Saudi Universities, and with due consideration thereof, the following definitions shall apply:

Research Programs

A set of programs directed by the Deanship of Graduate Studies and Scientific Research to support research projects and researchers at Najran University.

Research Proposal

A detailed description of an original and innovative idea aimed at solving a research problem within a specific field, including the proposed methods and approaches for addressing it.

Research

The process of conducting an experiment or a study to solve or discuss aspects of a specific research problem, documenting the results, comparing them with previous studies, and publishing them in peer-reviewed scientific journals.

Principal Investigator

The main researcher (first author) who submits the research paper to the Deanship of Graduate Studies and Scientific Research, or the researcher identified by the employee number in the acknowledgements section (in cases where the first author is from outside the University). The Principal Investigator shall sign the contract, follow up on the publication of the scientific paper, receive the reward, and assume responsibility for distributing it among participating researchers.

Corresponding Author

One of the authors of the scientific paper who is responsible for submitting the paper, paying the fees, communicating with the journal or reviewers, and responding to their inquiries.

First Party

The Deanship of Graduate Studies and Scientific Research.

Second Party

The Principal Investigator, acting as the representative of the research team.

Open Research Data

A research database resulting in an accepted scientific research paper published in an indexed scientific journal, with the data made available to the research community.

Article Two: Duties of the Standing Committee for Research and Innovation

Without prejudice to the provisions of Article Six of these Regulations and the responsibilities of the University Council, College Councils, and Academic Department Councils, the Standing Committee for Scientific Research shall undertake the following tasks:

1. Proposing mechanisms for organizing communication and cooperation with various research centers outside the University.
2. Coordinating efforts among research centers within the University, eliminating duplication of performance, and encouraging research activities.
3. Organizing communication with external research centers—local and international—and developing cooperation to benefit from all available resources, while enhancing efficiency and effectiveness in the use of shared resources among colleges and departments.

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4. Reviewing the annual report and final account of scientific research activities at the University, in preparation for submission to the Vice President of the University for Graduate Studies and Scientific Research.
5. Supervising and following up on externally funded research from other sectors outside the University that fall within its jurisdiction.
6. Forming specialized subcommittees from among committee members or others, as needed.
7. Reviewing matters referred to it by the University President or the Vice President of the University for Graduate Studies and Scientific Research.
8. Studying matters referred to it by the Deanship of Graduate Studies and Scientific Research, as well as the research centres and research units affiliated with the Vice Presidency for Graduate Studies and Scientific Research.

Chapter Two: Conditions for Applying to Research Programs, Withdrawal, and Cancellation

Article Three: Conditions for Applying to Research Programs

1. The applicant must be affiliated with Najran University throughout the duration of the implementation of the research project. Individuals who are on sabbatical, scientific communication leave, or secondment are not entitled to apply to research programs. An exception is made only for the sponsored male/female student under SAFEER Funding Program.
2. Submission of a research proposal is not required for research programs in the fourteenth stage.
3. The researcher must attach an acceptance letter or minor corrections decision for the research paper from a scientific journal.
4. The Principal Investigator shall submit the research paper accepted for publication in accordance with the form approved by the Deanship of Graduate Studies and Scientific Research. If the first author is not affiliated with Najran University, the author whose employee number linked in the Acknowledgments section shall submit the research paper accepted for publication.
5. The research project must fall under the University's research priority areas and support the objectives of the Kingdom's Vision 2030, as listed in the table below.

No.	Main Research Priority	Specific Research Priority
1	Sustainable Environment	Renewable energy and energy storage; smart infrastructure (smart cities); infrastructure for electrical networks; nanotechnology; smart materials; mining; optical stimulation; climate change; low-carbon technologies; biosensors; industrial pollutants; water purification and treatment; environmental remediation.
2	Future economies (Emerging Technologies)	The Economics of the Future (Emerging technologies)

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No.	Main Research Priority	Specific Research Priority
3	Human Health	Nutritional metabolism disorder; cardiovascular and vascular diseases; infectious diseases; cancer research; discovery of pharmaceuticals.

6. It is stipulated that the research paper must be accepted during the 2026 financial year, as specified in the contract signed between the Deanship of Graduate Studies and Scientific Research and the principal investigator.
7. It is stipulated that the research paper must not have been previously published.
8. Communication with the Deanship of Graduate Studies and Scientific Research must be conducted exclusively through the Principal Investigator.
9. The affiliation in the published scientific paper must be indicated as follows for Najran University:
 - a. *Name of the researcher*
 - b. *Name of the academic department, exactly as stated on the official university website.*
 - c. *The name of the college, exactly as stated on the official university website.*
 - d. *Najran University, Kindgodm of Saudi Arabia*

For example, Ali Mohammed, Department of Computer Science, College of Computer Science and Information System, Najran University, Najran, Saudi Arabia

10. In addition to the affiliation with Najran University, the researcher is required to add another affiliation to the research center to which they belong within their college. The affiliation in the published scientific paper must be indicated as follows:

Science and Engineering Research Center, Najran University, Najran, Saudi Arabia
Advanced Materials and Nano Research Center, Najran University, Najran, Saudi Arabia
Health Research Center, Najran University, Najran, Saudi Arabia
Sharia, Educational and Humanitarian Research Center, Najran University, Najran, Saudi Arabia

11. It is stipulated that affiliation must be exclusively with Najran University for both the principal investigator and the corresponding author. Any other affiliation is prohibited for any other university or institution.
12. The Second Party undertakes to obtain approval from the Research Ethics Committee prior to commencing work on the research project for studies that require ethical approval. The provisions set forth in the Research Ethics regulations, guidelines, and forms shall be observed in accordance with the regulations and forms of Research Ethics, and as approved by the National Committee of Bioethics at King Abdulaziz City for Science and Technology.

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13. The reward shall be disbursed based on the date of publication of the scientific paper, according to the journal classification in the global research index Web of Science, which is issued annually at the end of the sixth Gregorian month (June), as follows:
- If the publication date precedes the release of the approved classification of Web of Science, the current year's classification shall be applied.
 - If the publication date follows the release of the approved classification of Web of Science, the current year's classification shall be adopted.
14. In the case of publication in scientific journals not affiliated with the publishers mentioned below, it is required that the published paper be indexed in either Web of Science or Scopus. For the Humanities Research Program, it is sufficient that the journal be classified in Scopus, even if it is not classified in Web of Science.

International Publishers						
IEEE	Elsevier	Springer	Nature	Wiley	MDPI	Taylor & Francis
Sage		Cell Press			Frontiers	

15. Researchers in the humanities disciplines can apply only the Humanities Research Program and the Waed Program (the Student Program).
16. The Standing Committee for Research and Innovation has the right to withhold publication of the research project results after reviewing the justifications and reasons that warrant such action, or as required by the public interest.
17. Researchers shall comply with the regulations and bylaws governing intellectual property issued by the University and the competent authorities in the Kingdom of Saudi Arabia.
18. In accordance with its statutory powers, the Standing Committee for Research and Innovation has the right to terminate the contract after providing written official notification to the Second Party in accordance with the relevant laws and regulations.
19. If a dispute arises between the Deanship of Graduate Studies and Scientific Research and the Principal Investigator regarding the research paper, an official notification shall be submitted to the Standing Committee for Research and Innovation. The Committee's decision shall be final and binding.
20. The researcher who signs the contract shall be bound by the terms stipulated therein.

Article Four: Termination of the Contract

1. A request for termination shall be submitted through administrative channels to the Dean of the Deanship of Graduate Studies and Scientific Research.
2. The justifications for terminating the research contract shall be attached, for consideration and review by the Standing Committee for Research and Innovation at the University.
3. The Standing Committee for Graduate Studies and Scientific Research has the authority to delegate the Dean of the Deanship of Graduate Studies and Scientific Research to proceed with the termination of the contracts and in accordance with the justifications submitted by

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the Principal Investigator, provided that the Standing Committee is duly informed of the requests received by the Dean.

Chapter Three: Research Programs

The Elite Program

Article Five: The Elite Program

The Elite Program is a research funding program designed to empower male and female researchers at Najran University to publish original, high-quality research in high-impact journals indexed in Web of Science. The program aligns with the University's strategy to enhance research productivity and knowledge output by supporting the publication of competitive, high-quality scientific research

First: Eligibility Conditions/ Requirements

1. The first author may apply for funding for a paper that has been accepted for publication in a journal indexed in *Web of Science*.
2. The principal investigator must hold the academic rank of Assistant Professor or higher.
3. The paper must have at least two authors. The first author and the corresponding author must be affiliated solely with Najran University.
4. The corresponding author must be the sole corresponding author of the paper.
5. The research team must include either:
 - A co-author from an international university (outside the Kingdom of Saudi Arabia) with a minimum of 6,500 citations according to *Web of Science* databases; **or**
 - A co-author affiliated with one of the top twenty universities according to the latest 2026 edition of the Times Higher Education World University Rankings.

Second: Publication Requirements

1. Published papers must be either Original Articles or Review Articles.
2. A researcher may publish a maximum of two papers per year under this program. The Standing Committee for Research and Innovation may grant exceptions to this condition.
3. It is stipulated that the published papers must be in journals indexed in the databases of Clarivate Analytics – *Web of Science*, under one or both of the following classifications:
 - a. Science Citation Index Expanded (SCIE)
 - b. Social Sciences Citation Index (SSCI)
4. The journal must be classified in the first quartile (Q1) only.
5. The paper must have at least two authors.

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6. The following acknowledgment must be included, indicating financial support from the Deanship of Graduate Studies and Scientific Research. The project code must correspond to the principal investigator's employee ID number, using the following format:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Elite Funding Program grant code (NU/EP/XXXX/14/ID).

7. The number of the published paper must be added to the funding code as follows:
- (NU/EP/XXXX/14/ID-1) for the first paper
 - (NU/EP/XXXX/14/ID-2) for the second paper

No.	Research Center	Funding Code
1	Scientific and Engineering Research Center	NU/EP/SERC/14/ID
2	Medical Research Center	NU/EP/MRC/14/ID

8. No additional acknowledgment may be added to other research programs funded through Najran University, such as other Deanship programs, the Institutional Funding Program at Najran University, or Research, Development and Innovation Authority initiatives awarded to Najran University researchers. An exception applies to infrastructure support for research laboratories provided by the Research, Development and Innovation Authority or any other entity.
9. Researchers may include one or more acknowledgments for funding received from external entities outside the University, other than those mentioned above.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a paper to the Deanship of Graduate Studies and Scientific Research for publication approval or to request the reward, all publication requirements (as stated in Article Five, Second: Publication Requirements, and Third Condition) must be satisfied.
2. Payment for eligible research papers shall be processed within the approved fiscal year of the University, subject to the availability of allocated funds under the scientific research budget.
3. To close the Elite Program project and disburse the reward, the principal investigator must provide the Deanship with the following:
 - a. the final published version of the paper as it appears on the journal's website.
 - b. a copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c. the official reward request form available on the Deanship's website, duly completed.
 - d. Proof of indexing in *Web of Science* if the journal is not affiliated with the publishers specified in Article Three, Condition Fourteen.
4. The reward shall be disbursed to the principal investigator according to the table below

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Reward	Classification
SR 20000	Q1 Top 10%
SR18000	Q1

Fourth: Closing the Research Project

1. The research project shall be considered closed upon the expiration of the contract period or upon the researcher's publication of two scientific papers in the journals specified in the contract and under the titles stipulated therein.

The Growth Program

Article Six: The Growth Program

The Growth Program is a research funding program aimed at fostering research collaboration exclusively among researchers within Najran University to conduct experimental and scholarly studies and publish them in indexed scientific journals. The program also seeks to increase scientific publication in international databases and enhance the volume of classified research output.

First: Eligibility Conditions/ Requirements

1. The application must be submitted by the Principal Investigator (in accordance with Articles One and Three).
2. The first and corresponding author must be affiliated with Najran University.
3. The applicant must hold the academic rank of Lecturer or higher.
4. The research team of the accepted paper may include faculty members from different colleges and departments within University.
5. All authors must be affiliated with Najran University.
6. The scientific paper must have at least two authors.

Second: Publication Requirements

1. Published papers must be either Original Articles or Review Articles.
2. A researcher may apply with a maximum of ten scientific papers.
3. Only one paper may be a Review Article; the remaining submissions must be Original Articles.

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4. It is stipulated that the published papers must be in journals indexed in the databases of Clarivate Analytics – Web of Science under one or both of the following classifications, across all University disciplines:
 - a. Science Citation Index Expanded (SCIE)
 - b. Social Sciences Citation Index (SSCI)
5. If published in journals indexed in *Clarivate Analytics – Web of Science*, the journal may fall within any quartile classification (Q1, Q2, Q3, or Q4).
6. The following acknowledgment must be included for financial support from the Deanship of Graduate Studies and Scientific Research. The funding code must correspond to the applicant's employee ID number, using the following format:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Growth Funding Program grant code (NU/GP/XXXX/14/ID).

7. The number of the published paper must be added to the funding code as follows:
 - (NU/GP/XXXX/14/ID-1) for the first paper
 - (NU/GP/XXXX/14/ID-2) for the second paper, and so forth for subsequent papers.

No.	Research Center	Funding Code
1	Scientific and Engineering Research Center	NU/GP/SERC/14/ID
2	Medical Research Center	NU/GP/MRC/14/ID

8. No additional acknowledgment may be made to other research programs funded by the Deanship of Graduate Studies and Scientific Research, the Institutional Funding Program at Najran University, or Research, Development and Innovation Authority initiatives awarded to Najran University researchers. An exception applies to infrastructure support for research laboratories provided by the Research, Development and Innovation Authority or any other entity.
9. The researcher may include one or more acknowledgments for funding received from external entities outside the University, other than those mentioned above.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a scientific paper to the Deanship of Graduate Studies and Scientific Research for publication approval or to request the reward, compliance with the publication requirements (as stated in Article Six, Second: Publication Requirements, and Third Condition) is mandatory.
2. Payment for eligible research papers shall be processed within the University's approved fiscal year, subject to the availability of allocated funds under the scientific research budget.

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3. To close the Growth Program project and disburse the reward, the Principal Investigator must provide the Deanship with the following:
 - a. the final published version of the paper as it appears on the journal's website.
 - b. a copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c. the official reward request form available on the Deanship's website, duly completed.
 - d. the researcher may submit a reward request upon publishing two scientific papers, and the request shall be submitted for every two or more papers.
 - e. proof of indexing in *Web of Science* if the journal is not affiliated with the publishers specified in Article Three, Condition Fourteen.
 - f. The reward shall be disbursed to the Principal Investigator in the amount of SR 10,000 per published paper, with a maximum total of SR 100,000.

Fourth: Closing the Research Project

1. The research project shall be considered closed upon the expiration of the contract period for each paper or upon publication of the scientific paper specified in the contract.

The Consortium Program

Article Seven: The Research Consortia Program

The Research Consortia Program is a research initiative aimed at fostering collaborative research with scholars from outside the university, at both national and international levels, in order to conduct experiments and research studies and publish them in indexed scientific journals. The program also seeks to increase scholarly publications in international databases and enhance the volume of indexed output.

First: Eligibility Conditions/ Requirements

1. The application must be submitted by the Principal Investigator (in accordance with Article One and Article Three).
2. It is not required that the first or corresponding author be affiliated with Najran University.
3. The applicant must hold the rank of Lecturer or higher.
4. It is stipulated that the scientific paper must have at least two authors, with at least one author affiliated with Najran University.
5. The program is divided into three types of research consortia, as follows:
 - a. National Research Consortium: This type focuses on research collaboration between researchers from Najran University and other Saudi universities only.

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b. Targeted National Research Consortium (with Al-Jouf University only): This type of collaboration must be exclusively between researchers from Najran University and Al-Jouf University.

c. International Research Consortium: This type of collaboration must be with international universities ranked in the Times Higher Education classification, provided that the university's ranking is 1 - 600. It is stipulated that at least one author must be affiliated with Najran University.

Consortium Type	Authors from Najran University	Authors from Outside Najran University
National Consortium	At least one author	Saudi universities only
Targeted National Consortium	At least one author	Al-Jouf University only
International Consortium	At least one author	International universities ranked (1-600) in Times Higher Education

Second: Publication Requirements

1. Published papers must be either Original Articles or Review Articles.
2. A researcher may submit a maximum of ten scientific papers.
3. Only one paper may be a Review Article; the remaining submissions must be Original Articles.
4. It is stipulated that the published papers must appear in journals indexed in the (Clarivate Analytics – Web of Science) database under one or both of the following indices:
 - a. Science Citation Index Expanded (SCIE)
 - b. Social Sciences Citation Index (SSCI)
5. If published in journals indexed in (Clarivate Analytics – Web of Science), the journal must fall within Q1, Q2, Q3, or Q4 quartiles.
6. The acknowledgment of financial support from the Deanship of Graduate Studies and Scientific Research must be included, using the applicant's employee ID as the funding code, according to the following format:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Consortium Funding Program grant code (NU/XXX/XXXX/14/ID).

7. The number of the published paper must be added to the funding code as follows:
 - (NU/XXX/XXXX/14/ID-1) for the first paper
 - (NU/XXX/XXXX/14/ID-2) for the second paper, and so on.The research center code and consortium program code must follow the structure shown below.

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Funding Code			
No.		Local Consortium	International Consortium
1	Scientific and Engineering Research Center	NU/CPL/SERC/14/ID	NU/CPI/SERC/14/ID
2	Medical Research Center	NU/CPL/MRC/14/ID	NU/CPI/MRC/14/ID

8. No additional acknowledgment may be included for other research programs funded by the Deanship of Graduate Studies and Scientific Research, the Institutional Funding Program at Najran University, or Research Initiatives Programs of the Research, Development and Innovation Authority for Najran University researchers. An exception applies to infrastructure support for research laboratories provided by the Research, Development and Innovation Authority or any other entity.
9. The researcher may include one or more acknowledgments for funding received from external entities other than those mentioned above.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a paper to the Deanship of Graduate Studies and Scientific Research for publication approval or reward request, compliance with the publication requirements Article Seven, Second: Publication Requirements, and Third Condition) is mandatory.
2. Disbursement for eligible research papers that meet the required conditions shall be made within the approved fiscal year of the University, subject to the availability of funds under the scientific research expenditures budget line.
3. To close Waed Project and receive the reward, the Principal Investigator must provide the deanship with the following:
 - a. The final published version of the paper as it appears on the journal's website.
 - b. A copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c. The official reward request form available on the Deanship's website, duly completed.
 - d. Proof of indexing in Web of Science if published in a journal not affiliated with publishers mentioned in Article Three, Condition Fourteen.
 - f. The Principal Investigator will receive a reward of SR 6,000 per published paper in the Web of Science databases, with a maximum of SR 12,000.

Fourth: Closing the Research Project

The research project shall be closed upon the expiration of the period of the research stage or upon completion of the publication of two scientific papers in accordance with the publication conditions set forth above.

Najran Research Program

Article Eight: Najran Research Program

Najran Research Program is an applied research program aimed at supporting scientific studies and experiments that focus specifically on the Najran region and directly address a real and practical problem within the region. The program is one of the university's initiatives dedicated to serve Najran region.

First: Eligibility Conditions/ Requirements

1. The application must be submitted by the Principal Investigator (in accordance with Article One and Article Three).
2. The paper must directly address and solve a real applied problem in Najran region, and this must be explicitly stated in the research paper.
3. The program is limited to health, scientific, and engineering colleges only.
4. The applicant must attach an acceptance letter or minor revision notice from a journal indexed in (Web of Science).
5. The Principal Investigator must hold the rank of Assistant Professor or higher.
6. The first author and corresponding author must be affiliated with Najran University.
7. The paper must have at least two authors.
8. The corresponding author (sole corresponding author) must be from Najran University.

Second: Publication Requirements

1. Accepted papers must be Original Articles only.
2. The first author may submit a maximum of two papers.
3. Publication must be in journals indexed in (Clarivate Analytics – Web of Science) under one or both of the following:
 - Science Citation Index Expanded (SCIE)
 - Social Sciences Citation Index (SSCI)
4. The journal must be classified within Q1, Q2, Q3, or Q4.
5. The first author must be affiliated exclusively with Najran University.
6. The corresponding author must be affiliated exclusively with Najran University.
7. The following acknowledgment must be included, using the first author's employee ID as the funding code:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Najran Research Funding Program grant code (NU/NRP/XXXX/14/ID).

8. The number of the published paper must be added to the funding code as follows:
 - (NU/NRP/XXXX/14/ID-1) for the first paper
 - (NU/NRP/XXXX/14/ID-2) for the second paper

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The research center code must follow the structure shown in the table below.

No.	Research Center	Funding Code
1	Scientific and Engineering Research Center	NU/NRP/SERC/14/ID
2	Medical Research Center	NU/NRP/MRC/14/ID

9. No additional acknowledgment may be included for other research programs funded by the Deanship, Institutional Funding Program, or Research Initiatives of the Research, Development and Innovation Authority, except laboratory infrastructure support.
10. The researcher may include one or more acknowledgments for funding received from external entities other than those mentioned above.

Third: Requirements for Submission of Publication Approval and Reward Request

1. Payment will be processed within the approved fiscal year, subject to budget availability.
2. To close the project and receive the reward, the Principal Investigator must submit:
 - a. The final published version of the paper as it appears on the journal's website.
 - b. A copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c. The official reward request form available on the Deanship's website, duly completed.
 - d. Copy of national ID or Iqama for the Principal Investigator
 - e. The researcher can submit a reward request upon publication of two papers; each request must cover two or more papers.
 - e. Proof of indexing in Web of Science if published in a journal not affiliated with publishers mentioned in Article Three, Condition Fourteen.
 - f. The Principal Investigator will receive a reward of SR 10,000 per published paper indexed in Web of Science, with a maximum of SR 20,000.

Fourth: Closing the Research Project

The research project is closed upon contract expiration or publication of the scientific paper.

Waed Program (The Student Program)

Article Nine: Waed Program

Waed Program is a research program designed to support undergraduate and postgraduate students in publishing scientific papers under faculty supervision, and to contribute to academic accreditation efforts.

First: Eligibility Conditions/ Requirements

- The applicant must be a faculty member (Research Supervisor) and listed as a co-author regardless of his/her order in the list of authors.
- Acceptance or minor revision letter from a Web of Science indexed journal is required.
- At least one Najran University student (undergraduate or postgraduate) must be among the authors.
- Either the faculty member or a student must be the first author.
- The faculty member must be the corresponding author.

Second: Publication Requirements

1. Published papers must be either Original Articles or Review Articles.
2. A researcher may publish a maximum of two papers
3. It is stipulated that no more than one published review articles
4. It is stipulated that the published papers must be in journals indexed in the databases of Clarivate Analytics – *Web of Science*, under one or both of the following classifications:
 - a. Science Citation Index Expanded (SCIE)
 - b. Social Sciences Citation Index (SSCI)
5. It is stipulated that the journals indexed in the databases of Clarivate Analytics – *Web of Science* must be classified within Q1, Q2, Q3, or Q4.
6. The following acknowledgment must be included, indicating financial support from the Deanship of Graduate Studies and Scientific Research. The project code must correspond to the principal investigator's (the student supervisor) employee ID number, using the following format:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Student Research Funding Program grant code (NU/SRP/RCC/14/ID).

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7. The number of the published paper must be added to the funding code as follows:
 - (NU/SRP/XXXX/14/ID-1) for the first paper
 - (NU/SRP/XXXX/14/ID-2) for the second paper

No.	Research Center	Funding Code
1	Scientific and Engineering Research Center	NU/SRP/SERC/14/ID
2	Medical Research Center	NU/SRP/MRC/14/ID
3	Shariah, Educational and Humanities Research Center	NU/SRP/SEHRC/14/ID

8. The applicant is obligated to publish the scientific paper within the period stipulated in the contract with the Deanship of Graduate Studies and Scientific Research.
9. No additional acknowledgment may be included for other research programs funded by the Deanship, Institutional Funding Program, or Research Initiatives of the Research, Development and Innovation Authority, except laboratory infrastructure support.
10. The researcher may include one or more acknowledgments for funding received from external entities other than those mentioned above.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a paper to the Deanship of Graduate Studies and Scientific Research for publication approval or reward request, compliance with the publication requirements Article Nine, Second: Publication Requirements, and Third Condition) is mandatory.
2. Payment will be processed within the approved fiscal year, subject to budget availability.
3. To close the project and receive the reward, the Principal Investigator must submit:
 - a. The final published version of the paper as it appears on the journal's website.
 - b. A copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c. The official reward request form available on the Deanship's website, duly completed.
 - d. Copy of national ID or Iqama for the Principal Investigator
 - e. The researcher can submit a reward request upon publication of two papers; each request must cover two or more papers.
 - e. Proof of indexing in Web of Science if published in a journal not affiliated with publishers mentioned in Article Three, Condition Fourteen.
 - f. The Principal Investigator will receive a reward of SR 10,000 per published paper indexed in Web of Science, with a maximum of SR 20,000.

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Fourth: Closing the Research Project

The research project is closed upon contract expiration or publication of the scientific paper.

Mawrid Program (The Scientific Research Data Funding Program)

Article Ten: The Open Research Data Program (Mawrid)

This research program aims to support faculty members at the university to publish research papers linked to research databases (images, videos, texts, etc.), provided that the data are ethically collected by the researchers (authors) through lawful, legal, ethical, and internationally recognized methods.

First: Eligibility Conditions/ Requirements

1. The application must be submitted by the Principal Investigator (in accordance with Article One and Article Three).
2. The applicant must attach an acceptance letter or a minor revision letter for the research paper from a journal indexed in (Web of Science).
3. The first author must be a faculty member affiliated with Najran University.
4. The sole corresponding author must be a faculty member affiliated with Najran University.
5. A link to the research database must be attached, and the accepted paper must include a full description of the database along with its link.
6. The research database used in the scientific paper must be disclosed to the journal.
7. The database must have been collected through lawful, legal and ethical methods, with ethical approvals obtained where necessary.
8. The research database must not contain any information that could lead to the identification of a specific individual, and all personal data must be anonymized.

Second: Publication Requirements

1. Published papers must be Original Articles
2. A researcher may publish a maximum of one paper
3. It is stipulated that the first author is a faculty member at Najran University holding the rank of Assistant Professor or higher.
4. The sole corresponding author must be a faculty member affiliated with Najran University holding the rank of Assistant Professor or higher.
5. It is stipulated that the publication in journals indexed in the databases of Clarivate Analytics – *Web of Science*
6. It is stipulated that the journal indexing be under one of the following classifications:

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- a. Science Citation Index Expanded (SCIE)
- b. Social Sciences Citation Index (SSCI)
7. It is stipulated that the journals indexed in the databases of Clarivate Analytics – *Web of Science* must be classified within one of the following: Q1 or Q2.
8. The following acknowledgment must be included, indicating financial support from the Deanship of Graduate Studies and Scientific Research. The project code must correspond to author employee ID number, using the following format:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Scientific Research Data Funding Program grant code NU/SRDP/XXXX/14/ID

No.	Research Center	Funding Code
1	Scientific and Engineering Research Center	NU/SRDP/SERC/14/ID
2	Medical Research Center	NU/SRDP/MRC/14/ID

9. The applicant is obligated to publish the scientific paper within the period stipulated in the contract with the Deanship of Graduate Studies and Scientific Research.
10. No additional acknowledgment may be included for other research programs funded by the Deanship, Institutional Funding Program, or Research Initiatives of the Research, Development and Innovation Authority, except laboratory infrastructure support.
11. The researcher may include one or more acknowledgments for funding received from external entities other than those mentioned above.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a paper to the Deanship of Graduate Studies and Scientific Research for publication approval or reward request, compliance with the publication requirements Article Ten, Second: Publication Requirements, and Third Condition) is mandatory.
2. Payment will be processed within the approved fiscal year, subject to budget availability for scientific research.
3. To close the Open Research Data project and receive the reward, the Principal Investigator must submit:
 - a. The final published version of the paper as it appears on the journal's website.
 - b. A copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c. The official reward request form available on the Deanship's website, duly completed.

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d. Proof of indexing in Web of Science if published in a journal not affiliated with publishers mentioned in Article Three, Condition Fourteen.

e. A reward of SR 20,000 will be granted to the Principal Investigator upon providing the Deanship of Graduate Studies and Scientific Research with only one research paper along with its dataset accompanied by a complete description so that it may be uploaded to the platform designated for the program.

Fourth: Closing the Research Project

The research project is closed upon contract expiration or publication of the scientific paper in accordance with the publication conditions set forth above.

SAFEER Program

Article Eleven: SAFEER Program

The SAFEER Program aims to support male and female faculty members (scholarship student) from Najran University who pursue their Master's and PhD scholarship, and to motivate them to publish indexed scientific research in collaboration with their academic supervisors.

First: Eligibility Conditions/ Requirements

1. The applicant must be a faculty member with a scholarship from Najran University.
2. The applicant must attach the acceptance letter, or evidence of minor revisions, for the research paper from a journal indexed in the (Web of Science) database.
3. The scholarship student (faculty member) must be the first author.
4. The application must be submitted by the first author through the SAFEER Program application system.
5. The scholarship faculty member/student may apply with a maximum of five scientific papers.
6. Najran University affiliation must be added in accordance with Article Three, Condition Nine.

Second: Publication Requirements

1. Published papers must be either Original Articles or Review Articles.
2. The scholarship student (faculty member) may publish a maximum of five scientific papers during the fourteenth research stage.
3. Publication must be in journals indexed in (Clarivate Analytics – Web of Science).
4. The journal must be classified under one of the following classifications:
 - a. Science Citation Index Expanded (SCIE)
 - b. Social Sciences Citation Index (SSCI)
5. The journal must be ranked in one of the four quartiles (Q1, Q2, Q3, or Q4) within (Clarivate Analytics – Web of Science).
6. An acknowledgment of funding from the Deanship of Graduate Studies and Scientific Research must be included, using the project code specified in the contract signed between the Principal Investigator and the Deanship, according to the following format:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the SAFEER Funding Program grant code (NU/SAFEER/XXXX/14/ID).

7. The number of the published paper must be added to the research code in the following format:
 - (NU/SAFEER/XXXX/14/ID-1) for the first paper
 - (NU/SAFEER/XXXX/14/ID-2) for the second paper and so on.

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No.	Research Center	Funding Code
1	Scientific and Engineering Research Center	NU/SAFEER/SERC/14/ID
2	Medical Research Center	NU/ SAFEER /MRC/14/ID

8. The applicant must publish the scientific paper within the period stipulated in the contract with the Deanship of Graduate Studies and Scientific Research.
9. No other acknowledgment may be included for research programs funded by the Deanship of Graduate Studies and Scientific Research, the Institutional Funding Program at Najran University, or Research and Innovation Development Authority initiatives for Najran University researchers. The only exception is support provided for research laboratory infrastructure, whether from the Research and Innovation Development Authority or any other entity.
10. The researcher may include one or more acknowledgments for support received from entities outside the University, other than those mentioned in the previous requirement.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a scientific paper to the Deanship of Graduate Studies and Scientific Research for publication approval or to request the reward, compliance with the publication requirements (Article Eleven, Second: Publication Requirements, and Third Condition) is mandatory.
2. Disbursement for eligible research papers that meet the conditions shall be made within the approved fiscal year of the University, subject to the availability of funds under the scientific research expenditures budget line.
3. To close the SAFEER Program and receive the reward, the student must provide the Deanship with the following:
 - a) The final published version of the research paper as it appears on the journal's website.
 - b) A copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c) The official reward request form available on the Deanship's website, duly completed.
 - d) Proof of indexing of the scientific paper in the Web of Science if published in journals not affiliated with the publishers specified in Article Three, Condition Fourteen.
 - e) A reward of SR 3,000 shall be granted to the Principal Investigator, with a maximum total of SR 15,000.

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Fourth: Closing the Research Project

1. The research project shall be closed upon the expiration of the research stage period or upon completion of the publication of five scientific papers in accordance with the publication requirements stated above.

Humanities Program

Article Twelve: Publication Program for Humanities Disciplines

The Publication Program for Humanities Disciplines aims to support researchers who wish to publish scientific papers in the humanities without requiring the submission of a research proposal. The program targets publication in scientific fields such as intellectual awareness, technology and society, health, and others.

First: Eligibility Conditions/ Requirements

1. The accepted paper must be submitted by the Principal Investigator (in accordance with Article One and Article Three).
2. A researcher may submit a maximum of five scientific papers.
3. The applicant must attach the acceptance letter, or evidence of minor revisions, for the research paper from a journal indexed in Web of Science or Scopus.
4. A researcher may publish in Saudi or Gulf journals for up to two papers, provided the journal has previously published at least six issues.
5. The first author must be a faculty member at Najran University.
6. The corresponding author must be a faculty member at Najran University.
7. The first author must hold a rank of Assistant Professor or higher.
8. The affiliation of both the first and sole corresponding author must be exclusively to Najran University.
9. The journal must be relevant to the research topic.

Second: Publication Requirements

1. The published papers must be Original Articles.
2. The first author must be a faculty member at Najran University with a rank of Assistant Professor or higher.
3. The sole corresponding author must be a faculty member at Najran University with a rank of Assistant Professor or higher.
4. Publication must be in journals indexed in Clarivate Analytics – Web of Science, Scopus, Saudi journals, or Gulf journals.
5. The journal's classification in Web of Science must be one of the following:
 - Science Citation Index Expanded (SCIE)
 - Social Sciences Citation Index (SSCI)
6. The journal must be classified in one of the four quartiles (Q1, Q2, Q3, or Q4) in Clarivate Analytics – Web of Science.

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7. An acknowledgment of support from the Deanship of Graduate Studies and Scientific Research must be included, with the funding code being the first author's employee number, in the following format:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Humanities Funding Program grant code (NU/HFP/SEHRC/14/ID).

8. The number of the published paper must be added to the research code as follows:
 - o (NU/HFP/SEHRC/14/ID-1) for the first paper
 - o (NU/HFP/SEHRC/14/ID-2) for the second paper, and so on for subsequent papers.
9. No other acknowledgment may be mentioned for research programs funded by the Deanship of Graduate Studies and Scientific Research, the Institutional Funding Program at Najran University, or Research and Innovation Development Authority initiatives for Najran University researchers. The only exception is support provided for research laboratory infrastructure, either from the Research and Innovation Development Authority or any other entity.
10. The researcher may include one or more acknowledgments for support received from entities outside the university, other than those mentioned in the previous requirement.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a scientific paper to the Deanship of Graduate Studies and Scientific Research for publication approval or reward request, compliance with the publication requirements (Article Twelve, Second: Publication Requirements, and Third Condition) is mandatory.
2. Disbursement for eligible research papers that meet the conditions shall be made within the approved fiscal year of the University, subject to the availability of funds under the scientific research expenditures budget line.
3. To close the Humanities Research Program project and receive the reward, the Principal Investigator must provide the Deanship with the following:
 - a) The final published version of the research paper as it appears on the journal's website.
 - b) A copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c) The approved reward request form available on the Deanship's website, duly completed.
 - d) Proof of indexing of the research in the Web of Science or Scopus databases if the journal is not affiliated with any of the publishers mentioned in Article Three, Condition Fourteen.
4. The reward shall be disbursed to the Principal Investigator according to the following schedule:

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Reward	Classification
SR 10000	Q1 Top 10%
SR 9000	Q1
SR 8000	Q2
SR 6000	Q3
SR 5000	Q4
SR 4000	Scopus
SR 2000	Saudi or Gulf journal

Fourth: Closing the Research Project

1. The research project shall be closed upon the expiration of the research stage period or upon completion of the publication of five scientific papers in accordance with the publication requirements stated above.

Female Scholars (Alimat) Program

Article Thirteen: Female Scholars Program

The Female Scholars Program is a research initiative aimed at supporting female researchers at the university to conduct studies, publish scientific research, and enhance the role of women in scientific research.

First: Eligibility Conditions/ Requirements

1. The application must be submitted by the Principal Investigator (in accordance with Articles One and Article Three).
2. The first author and corresponding author must be female researchers at the University.
3. The applicant must hold a rank of Lecturer or higher.
4. The research team for the accepted paper may include members from different colleges or departments within the university or from external institutions.
5. The scientific paper must have at least two authors.

Second: Publication Requirements

1. The published papers must be Original Articles or Review Articles.
2. A researcher may publish a maximum of five papers.
3. Publication must be in journals indexed in (Clarivate Analytics – Web of Science), with journal classification being one or both of the following, applicable to all University disciplines:
 - o Science Citation Index Expanded (SCIE)
 - o Social Sciences Citation Index (SSCI)
4. For journals indexed in (Clarivate Analytics – Web of Science), publication must be in one of the four quartiles: Q1, Q2, Q3, or Q4.
5. An acknowledgment of financial support from the Deanship of Graduate Studies and Scientific Research must be included, with the grant code being the applicant's employee number, formatted as follows:

Acknowledgment: The authors are thankful to the Deanship of Graduate Studies and Scientific Research at Najran University for funding this work under the Female Scholars Funding Program grant code (NU/FSP/XXXX/14/ID).

6. The number of the published paper must be added to the research code as follows:
 - o (NU/FSP/XXXX/14/ID-1) for the first paper
 - o (NU/FSP/XXXX/14/ID-2) for the second paper, and so on for subsequent papers

No.	Research Center	Funding Code
1	Scientific and Engineering Research Center	NU/FSP/SERC/14/ID
2	Medical Research Center	NU/FSP/MRC/14/ID

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7. No other acknowledgment may be included for research programs funded by the Deanship of Graduate Studies and Scientific Research, the Institutional Funding Program at Najran University, or Research and Innovation Development Authority initiatives for Najran University researchers. The only exception is support provided for research laboratory infrastructure from the Research and Innovation Development Authority or any other entity.
8. The researcher may include one or more acknowledgments for support received from entities outside the University, other than those mentioned in the previous paragraph.

Third: Requirements for Submission of Publication Approval and Reward Request

1. To submit a paper to the Deanship of Graduate Studies and Scientific Research for publication approval or reward request, compliance with the publication requirements (Article Thirteen, Second: Publication Requirements, and Third Condition) is mandatory.
2. To close the Female Scholars Program project and receive the reward, the Principal Investigator must provide the Deanship with the following:
 - a) a) The final published version of the research paper as it appears on the journal's website.
 - b) A copy of the signed contract with the Deanship of Graduate Studies and Scientific Research.
 - c) The official reward request form available on the Deanship's website, duly completed.
 - d) Proof of indexing of the research in the Web of Science or Scopus databases if the journal is not affiliated with any of the publishers mentioned in Article Three, Condition Fourteen.
 - e) The researcher can submit a reward request after publishing two papers, and the request may cover every two or more papers.
 - f) The reward shall be disbursed to the Principal Investigator at SR 10,000 per published paper, up to a maximum of SAR 50,000.

Fourth: Closing the Research Project

1. The research project will be closed either upon the expiration of the contract period for each paper or upon publication of the paper mentioned in the contract.

Article Fourteen: Ethical Obligations of Both Parties

1. Each party in the contract shall respect the rights of the other party and must not disclose any part of the project or its outputs without written consent from the other party.
2. In case of violation of the above condition, procedures followed by the University shall be applied.

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Article Fifteen: Research Integrity and Ethics

1. Each member of the research team is responsible according to its assigned role in the funded project.
2. The research team must comply with the rules of scientific integrity and research ethics adopted at Najran University.
3. Any breach of scientific integrity will be subject to the University's regulations on research ethics and integrity.

Article Fifteen: General Final Provisions

1. The Scientific Research and Innovation Regulations and their executive rules shall serve as the reference for any matter not explicitly addressed in these rules. These organizational rules are effective from the date of approval by the Scientific Council.
2. The Permanent Committee for Scientific Research has the authority to interpret these rules and grant exceptions in the public interest, provided this does not conflict with the Unified Scientific Research Regulations in universities.